



CORNERSTONE CHRISTIAN SCHOOL

A Ministry of Gracepoint Gospel Fellowship

384 NEW HEMPSTEAD ROAD, NEW CITY, NY 10956
845-637-3439 (PH) / 845-634-1885 (FAX) / CCSOFFICE@CCSNY.ORG

NEW STUDENT ADMISSIONS PROCESS

The Admissions Committee welcomes applications from parents who fully understand and support the school's philosophy, statement of faith, objectives and standards. Parents should believe that the Bible is the inerrant Word of God, and uphold biblical standards and not oppose the biblical teaching and biblical standards of the school.

Our Mission is to partner with parents to develop well-educated, spiritually mature persons, dedicated to Christ, equipped to contribute to His church, society, and their own well-being.

To apply for admission to Cornerstone Christian School, parents of prospective students should do the following:

1. **NEW Student Application** including the *Statement of Faith* and *Affirmation Statement* must be completed and signed by both parents
2. **Application Fee** Enclose a total of \$350 which covers a \$225.00 non-refundable application fee plus a \$125.00 non-refundable curriculum fee for each student seeking admission. Please make check or money order payable to Cornerstone Christian School. All financial questions should be directed the finance Department at (845) 637-3439.
3. **Teacher Recommendation Form** Give to your child's current teacher and request completion of it as soon as possible
4. **Release of Records and Information** Must be signed by at least one parent and submitted to your child's current school (1st – 8)

Return the **Student Application with fee** to: **Cornerstone Christian School**

Attn: Office of Admissions
384 New Hempstead Road
New City, NY 10956

Applications that are received and fully completed will be reviewed. After they are reviewed, a student screening will be scheduled to continue the Admissions Process. Additional Registration documents will be required following acceptance to the school.

5. **Birth Certificate** - A copy of your child's birth certificate. (All incoming Kindergarteners must be five years old by December 1st)
6. **Emergency Contact / Medical Information** – Phone numbers, email addresses and medical history will be required
7. **Parent-Student Handbook & Policies Signature Sheet** – School policies concerning daily schedule, discipline, dress code, computer usage, and other information **must be read and signed by parents for completion of the admissions process.**

NON-DISCRIMINATORY POLICY

Cornerstone Christian School admits pupils of any sex, race, color, nationality and ethnic origin to all rights, privileges, programs and activities generally accorded or made available to pupils at the school. It does not discriminate on the basis of sex, race, color, nationality or ethnic origin in the administration of its admissions and educational policies, financial aid, scholarship programs, athletic and other school-administered programs.

Monthly tuition payments are made through *FACTS Tuition Management*. Tuition payments begin promptly in **AUGUST** each year. This is a **direct withdrawal** from a checking or savings account. See Registration Packet. Please Note: *Tuition must be paid in full by the end of MAY.*

Registration applications, submitted after July, will be required to pay the *outstanding* tuition payments, before attending school.

The following fee schedule is in effect for the 2025-2026 School Year:

Insufficient Funds Check Fee	\$40.00 (<i>per check</i>)
Late Payments Fee	\$25.00 per late payment

LATE FEE and OVERDUE ACCOUNTS

In the event an account becomes overdue, Cornerstone Christian School will continue to hold the parents responsible for satisfying the account. If personal or financial difficulties prevent parents from making payments on or before due dates, they should advise the Cornerstone Finance Office, (845) 637-3439 immediately. Report cards and records will be withheld until payments are satisfied.

Children of parents with delinquent accounts, over **60 days**, will not be permitted to attend school until the parents have made arrangements to pay the overdue account.

In the event of non-payment of tuition or fees, parents will be responsible for any legal fees/charges associated with the collection of past due amounts.

WITHDRAWALS and REFUNDS

When a pupil is dismissed or withdrawn from the school for any reason, tuition must be paid in full for each calendar month that the pupil was in attendance at the school. In the event tuition has been paid beyond that month of dismissal or withdrawal, Cornerstone Christian School will refund the parents accordingly.

AVAILABLE TUITION DISCOUNTS: Pending CCS Board approval

Pastoral Discount Available: A Church Board signed letter on church letterhead must be provided as well as certificate of Pastoral Appointment.

Gracepoint Gospel Fellowship official members receive a yearly tuition deduction of \$250.00 per family.



CORNERSTONE CHRISTIAN SCHOOL

2025 - 2026 TUITION and FEES

K - 8th GRADES

Tuition at Cornerstone Christian School is competitive with other evangelical schools in the metropolitan area. We are committed to providing our families the best value possible without compromising the quality of our programs or the efficiency of operation.

A non-refundable registration fee of **\$350.00 for New Students** used to defray the cost of technology, curriculum, and administrative services, is payable upon submission of application. The registration fee is refundable *only* in cases where a class has been closed.

Tuition Payment Options:

\$800.00 SECURITY FEES per Family Must be paid on July 1, 2025 (No Discount Applicable)

**FULL Ten-Month Payment Plan* via FACTS Management.*

**Payments begin: August 2025 through May 2026*

2025 - 26 TUITION								
# of Children	Tuition	2 nd child Discount 30%	3 rd child Discount 20%	4 th child Discount 20%	TOTAL TUITION	TUITION Adjustment Fee	TOTAL PAYMENT	MONTHLY PAYMENT 10 MONTHS
1	\$8,755.00	0	0	0	\$8,755.00	\$618	\$9,373	\$937.30
2	\$17,510.00	2626.5	0	0	\$14,883.50	\$1,236	\$16,119.50	\$1,611.95
3	\$26,265.00	2626.5	\$1,751	0	\$21,887.50	\$1,236	\$23,123.50	\$2,312.35
4	\$35,020.00	2626.5	\$1,751	\$1,751	\$28,891.50	\$1,236	\$30,127.50	\$30,12.75

5% Discount for EARLY PAYMENT

2025 - 26 EARLY BIRD TUITION PAYMENT (5% Discount)				
# of Children	TUITION	5% DISCOUNT	TUITION Adjustment Fee	TOTAL PAYMENT
1	\$8,755.00	\$438	\$618	\$8,935.00
2	\$14,883.50	\$744	\$1,236	\$15,375.50
3	\$21,877.50	\$1,094	\$1,236	\$22,019.50
4	\$28,891.50	\$1,445	\$1,236	\$28,682.50



CORNERSTONE CHRISTIAN SCHOOL
 "...with Jesus Christ himself as the chief cornerstone."
 -Ephesians 2:20

Cornerstone Christian School

A ministry of Gracepoint Gospel Fellowship
 384 New Hempstead Road • New City, NY 10956 • www.ccsny.org
 PHONE: (845)637-3439 • FAX: (845)634-1885

New Student Application

A Non-Refundable Application Fee of \$350.00 Must Be Submitted with the Application in Order for the Application Process to continue.

Applicant Information *(Please print all information)*

APPLYING FOR GRADE _____ STARTING DATE _____ Date of Application _____

Last Name _____ First Name _____ Middle Name _____

Address (Number, Street, Apt.#) _____

City _____ State _____ Zip Code _____

Home Phone # _____ School District of Residence _____

Date of Birth _____ Birthplace (City and State) _____

For office use only: / / Date Application rec'd. / / Date Application fee paid <input type="checkbox"/> Cash or <input type="checkbox"/> Check # _____
--

Present School Name _____ Current Grade _____

Street Address _____ City, State and Zip Code _____ Phone # _____

PLEASE CHECK ALL THAT APPLY (These questions are optional): <input type="checkbox"/> African American <input type="checkbox"/> American Indian <input type="checkbox"/> Asian/Pacific Islands <input type="checkbox"/> Caucasian <input type="checkbox"/> Female <input type="checkbox"/> Hispanic <input type="checkbox"/> Male <input type="checkbox"/> Other Language(s) spoken most often at home: _____

List all schools previously attended (most recent first):

Name of School	Address	Grade(s) Attended	Year(s) Attended	Principal

Has student repeated a grade? _____ If yes, which grade and why? _____

Family Information

Father/Guardian

Last Name _____ First _____ MI _____

Address _____
_____ Street _____ (APT #) _____

Town _____ State _____ Zip Code _____

Phone # (_____) _____

Cell Phone # (_____) _____

E-mail address _____

Social Security # _____

Employer _____

Business phone # (_____) _____

Education: High school _____# years completed

College _____# years completed

Marital status: Married Separated Divorced

Widowed Remarried Single

Church affiliation _____

Address _____
Street _____

Town _____ State _____ Zip Code _____

Senior Pastor _____

Have you accepted Jesus Christ as your personal Savior? _____

If yes, please share how and when that decision was made:

Mother/Guardian

Last Name _____ First _____ MI _____

Address _____
_____ Street _____ (APT #) _____

Town _____ State _____ Zip Code _____

Phone # (_____) _____

Cell Phone # (_____) _____

E-mail address _____

Social Security # _____

Employer _____

Business phone # (_____) _____

Education: High school _____# years completed

College _____# years completed

Marital status: Married Separated Divorced

Widowed Remarried Single

Church affiliation _____

Address _____
Street _____

Town _____ State _____ Zip Code _____

Senior Pastor _____

Have you accepted Jesus Christ as your personal Savior? _____

If yes, please share how and when that decision was made:

List the names of all your children:

Name	Date of Birth	Current School	Current grade or highest grade completed in school

APPLICANT LIVES WITH:

Both parents Mother Father Other _____

For all school contacts, indicate primary e-mail _____

What would you like the Cornerstone Christian School to know about your child? Please include his/her strengths, weaknesses, greatest gifts, passions, etc.

Why do you want your child to attend Cornerstone Christian School?

How did you hear about Cornerstone Christian School?

Friend/Relative: _____ Name _____ Current CCS Family? Yes No

Open House Website Social Media Newspaper/Advertising Other _____

*****AFFIRMATION STATEMENT of PARENT or GUARDIAN*****

We understand that admission to Cornerstone Christian School is a privilege and not a right. We agree that our child's admission, continuance in Cornerstone, and graduation are subject to the right of the authorities of Cornerstone Christian School to require our child's withdrawal for scholastic, disciplinary, or other reasons deemed sufficient by them.

In the event that I/we fail to timely pay tuition and expenses payable hereunder, I/we agree to pay any legal fees, costs, and disbursements incurred by Cornerstone Christian School, to recover payment. Students will not be permitted to attend school if the tuition becomes 60 days past due.

Please print your name above

Please print your name above

_____/_____/_____
Signature of Father/Guardian Date

_____/_____/_____
Signature of Mother/Guardian Date

CORNERSTONE CHRISTIAN SCHOOL

Teacher Recommendation Form

TO THE PARENTS: Please read and fill in the top portion of this form, then give it to a teacher who knows your child well at your child's present school.

Name: _____
(Last) (First) (Middle)

Present School: _____

To the Teacher: Your assessment of the student will be kept confidential and will play an important part in our admissions process. We appreciate the time and effort you put into writing this evaluation.

Please mail this form to: Cornerstone Christian School
Attention: Office of Admissions
384 New Hempstead Road
New City, NY 10956

Or FAX: 845-634-1885

Teacher's Name: _____

School Address: _____

Position: _____ Phone: _____

How do you know the student? In what role or capacity have you worked with him or her?

	(Circle One)					
Please assess the degree to which the student...	Highest.....					Lowest
Demonstrates excitement for learning	5	4	3	2	1	NA
Respects the rights and feelings of others	5	4	3	2	1	NA
Is self-motivated	5	4	3	2	1	NA
Has good work habits	5	4	3	2	1	NA
Organizes thoughts	5	4	3	2	1	NA
Articulates thoughts	5	4	3	2	1	NA
Writes clearly and expressively	5	4	3	2	1	NA
Understands abstract concepts	5	4	3	2	1	NA
Takes pride in his/her work	5	4	3	2	1	NA
Responds positively to discipline	5	4	3	2	1	NA
Is involved in classroom activities	5	4	3	2	1	NA
Exercises age-appropriate judgment	5	4	3	2	1	NA
Exhibits intellectual curiosity	5	4	3	2	1	NA
Demonstrates leadership	5	4	3	2	1	NA
Has listening skills	5	4	3	2	1	NA
Can follow directions	5	4	3	2	1	NA
Completes assignments	5	4	3	2	1	NA

CORNERSTONE CHRISTIAN SCHOOL

Teacher Recommendation Form

➤ Please comment on what you would consider the student's chief academic strength. Please give examples.

➤ Please comment on what you would consider the student's chief academic weakness. Please give examples.

How often have you observed the student exhibiting the following traits?

Often = O Sometimes = S Rarely = R Never = N

- _____ Argumentative behavior
- _____ Defies adult authority
- _____ Displays unprovoked aggression or violence towards others
- _____ Exhibits impulsive behavior
- _____ Exhibits disruptive behavior
- _____ Complains about things in general
- _____ Is easily disappointed
- _____ Tends to be non-compliant
- _____ Tends to react strongly
- _____ Is avoided by other children

Thank you for your time and consideration in this matter.

Cornerstone Christian School
384 New Hempstead Road
New City, NY 10956
Phone: 845-634-3439
FAX: 845-634-1885



CORNERSTONE CHRISTIAN SCHOOL

Jeannette Rosa-Sanchez, MS, LMSW
Principal

384 New Hempstead Road
New City, N.Y. 10956
(845) 637-3439 / Fax (845) 634-1885
www.ccsny.org

PARENT'S PLEDGE of PARTNERSHIP

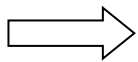
Recognizing my partnership with the faculty and administration of Cornerstone Christian School, I pledge to:

- Seek the advancement of Cornerstone Christian School (hereafter will be referred to as school) in word, in deed and in prayer for the progressive good of the school.
- Fully cooperate with school authorities. I understand that parents (guardians) are expected to cooperate with the school authorities and support the overall philosophy and ministry of the school based on scripture from Amos 3:3 *"Do two walk together unless they have agreed to do so?"* (NIV)
- Pay my financial obligations to the school on or before the respective due dates. If I am unable to make a payment on time, I will notify the school office in advance and I will work with the school toward timely payments. I understand my financial obligations to the school must be met in order for God's work to continue here.
- Support the dress code adopted by the Board of Trustees.
- Actively support and regularly attend school meetings and parent functions. Undertaking areas of assistance and responsibilities at the school as opportunities arise.
- Recommend Cornerstone Christian School to others as the opportunities arise.

As a parent of a child in attendance at Cornerstone Christian School, I recognize my responsibility to strive diligently toward the above. **If problems should arise and I become dissatisfied with the school for any reason, I will seek to quickly resolve the matter with the appropriate person(s) using the pattern outlined in Matthew 18:15-18**, i.e. going directly to the individual first and only when and if there is no resolution, taking it to other mature spiritual parties to help resolve the issue. **Because Scripture admonishes Christians to resolve their differences within the church rather than bring them to secular courts (1Cor. 6:1-7)**. I agree to follow such a procedure in my dealings with the school.

I understand the admission to Cornerstone Christian School is a privilege and not a right. I agree that our child's admission, continuance in Cornerstone, and graduation are subject to the right of the authorities of Cornerstone Christian School to require our child's withdrawal for scholastic, disciplinary, or other reasons deemed sufficient by them. I also understand that my conduct can and will affect our child's continued enrollment. Biblical standards and principles are required of parents as well as staff to validate the partnership (*Amos 3:3*) between the school and home to educate the whole child.

I have read the school's *Mission Statement, Statement of Objectives, Tuition Payment Policy, and the Parent's Pledge of Partnership*, and I have agreed to have our child educated in accordance therewith and to fulfill our part in supporting the school. I also understand that our failure to fully cooperate with Cornerstone Christian School authorities and to support the philosophy and ministry of the school is grounds for the removal of our child and can affect our child's current or future enrollment status.



X

Signature of Father/Guardian

Date

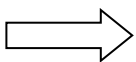
X

Signature of Mother/Guardian

Date

*****STATEMENT of PARENT or GUARDIAN*****

We understand that admission to Cornerstone Christian School is a privilege and not a right. We agree that our child's admission, continuance in Cornerstone, and graduation are subject to the right of the authorities of Cornerstone Christian School to require our child's withdrawal for scholastic, disciplinary, or other reasons deemed sufficient by them. In the event of non-payment of tuition, I agree to pay any legal fees, incurred by CCS, to secure payment. We have read the school's brochure, Statement of Objectives, Statement of Faith, Tuition Payment Policy, and the Parent's Pledge of Partnership, and we agree to have our child educated in accordance therewith and to fulfill our part in supporting the school.



X

Signature of Father/Guardian

Date

X

Signature of Mother/Guardian

Date



CORNERSTONE CHRISTIAN SCHOOL

EMERGENCY CONTACT and MEDICAL INFORMATION

Student Name: _____ **Grade:** _____

Dear Parent(s), If a child sustains a serious injury or becomes ill during the school day, please provide the telephone number and name of a neighbor or relative who may be called for assistance if the parent cannot be reached. Should school close due to inclement weather only two (2) phone calls per family will be attempted. ALL BUSSED STUDENTS WILL BE SENT ON THEIR BUS WHEN IT ARRIVES AT CORNERSTONE UNLESS PREVIOUSLY NOTIFIED.

I understand that Cornerstone Christian School will attempt to contact the people on this list in the order provided. I grant permission for any person here to pick up my child from school in the event he/she cannot remain in school due to illness or injury.

<i>PARENT/GUARDIAN (PLEASE PRINT)</i>	<i>SIGNATURE</i>	<i>DATE</i>

STUDENT NAME:						DATE OF BIRTH:
CURRENT ADDRESS:						MALE / FEMALE (CIRCLE ONE)
	<i>NAME</i>	<i>RELATIONSHIP</i>	<i>HOME PHONE</i>	<i>CELL PHONE</i>	<i>WORK PHONE</i>	<i>EMAIL</i>
1		MOTHER / GUARDIAN				
2		FATHER / GUARDIAN				
3						
4						

HEALTH HISTORY:

Conditions (check all that apply)

- Frequent Ear Infections
- Diabetes*
- Heart Defects/Disease
- Hypertension
- Convulsions/Epilepsy*
- Behavioral
- ASTHMA*

Allergies: (Please indicate severity of all that apply)

	Specify	Mild	Moderate	Severe
Food*				
Animals				
Hay fever				
Insect Stings*				
Medications*				
Other*				

***Please explain symptoms:**

Health Care:

If the student is currently under physician's care for any illness it is ***VERY IMPORTANT*** that you set up an appointment and discuss it with the school nurse.

Physician's Name (print clearly)	Business Number
Dentist/Orthodontist's Name (print clearly)	Business Number

Are there conditions that will restrict the students' involvement in any outdoor school activities? Please explain:

Are there any dietary concerns on which the school should be made aware? Please explain:

If your child is on any medications during the school year, please note that:

Students are not allowed to carry medications on them while on the school grounds unless authorized by their physician and cleared through the CCS office. You must obtain the proper forms from the CCS office should your child need to have medication any time throughout the current school year.

Please note any special concerns, conditions or restrictions the student's teacher or office should be made aware of:

AUTHORIZATION FOR MEDICAL CARE: I, as a parent or legal guardian of the above-named minor, hereby certify that the above information is correct and give permission for the release of medical records in the case of illness/injury. The person herein described has permission to engage in all prescribed Outdoor School activities except as noted above by me. I give permission to Cornerstone Christian School staff to transport my child to or from a doctor and/or hospital for emergency treatment. Furthermore, I give permission to CCS School Administrator or designate to allow hospital personnel and/or a licensed physician to perform emergency treatment and administer emergency medications. This authorization shall remain in effect for the current school year only.

PLEASE PRINT NAME	SIGNATURE	DATE

CORNERSTONE CHRISTIAN SCHOOL

PHOTO and VIDEO Release Form

➤ PART 1 - Photo

I hereby grant permission for Cornerstone Christian School to display all photographs in which my child appears while enrolled as a student in any, and all programs. These photographs may be displayed on our website, our school social media pages, in a slideshow, in a brochure, or on a board display for special events and advertising.

The videos will not identify the students by their name.

- YES**, I give permission for photos
- NO**, I do not give permission for videos

➤ PART 2 - Video

I hereby grant permission for Cornerstone Christian School to video my child for school-related use while enrolled as a student in any, and all programs. These videos may be used for special events, advertising, and our school social media pages.

The videos will not identify the students by their name.

- YES**, I give permission for videos
- NO**, I do not give permission for videos

I am the parent and/or guardian of _____
Student Name Grade

I am aware that stage photos along with videos may be taken. These may be used for our school social media at our discretion in exclusion of the permission form

Parent Signature

Date

CORNERSTONE CHRISTIAN SCHOOL

COMPUTER USAGE and INTERNET POLICY

In accordance with the “Children’s Internet Protection Act” (CIPA), Cornerstone Christian School has established a School Computer Usage & Internet Safety Policy. This policy applies to all faculty, staff, and students at Cornerstone Christian School in New City, New York.

On-Site Computer Usage and Internet Access

- Internet access is provided to students in grades K to 8 for educational purposes during their Computer Instructional Session or classroom instruction.
- Inappropriate matter (including and not limited to obscene, child pornography, and harmful images) on the Internet is blocked from CCS students with Internet Web Filtering on the server.
- Internet access is additionally monitored by the teachers in classrooms and the technology instructor in the computer lab during computer sessions.
- All educational websites are pre-tested prior to each student computer session. Pop-ups are blocked with settings at the ‘high’ level.
- Chromebooks are assigned to students in grades 4 through 8. Devices remain on the school campus and cannot be taken off the premises.
- Teachers of Grades 4 to 8 monitor students while students are using their assigned Chromebooks.
- Teachers and staff are strictly prohibited from emailing students using their personal email or communicating with students using text messages or any social networking. *Any communication to a student’s school email address is to be copied to the parents/guardian of that student.*
- Students are not permitted to use personal email or to participate in any social networking, including but not limited to Facebook, Twitter, Snapchat, Instagram or texting while they are using school computers. School/Student email accounts will be set up by the Technology Instructor and provided to the students in grades 4 through 8. Restrictions are applied to all accounts of students under the age of 18.

- **Standard of Internet Usage**

Teachers/Instructors will educate students about safe and unsafe interaction while on the Internet. Students will be instructed that they should never give their name or address to anyone on the computer that they do not personally know. Students will be educated about appropriate Internet conversations and understanding how to recognize ‘bullying’ on a computer, otherwise known as ‘Cyber Bullying’.

- **Student Responsibility**

Students are responsible for appropriate behavior on the school computers as they are for general school rules that apply to behavior and communications. It is expected that all students will comply with the Cornerstone Christian School standards and the specific rules set forth. The use of computers and the Internet is a privilege, not a right, and may be suspended or revoked if abused. Each student is personally responsible for his/her actions in accessing and utilizing Cornerstone computer resources.

- **Plagiarism/Copyright Laws**

Students are prohibited from downloading any commercial software, shareware, freeware, etc. onto the school computers. Students are not allowed to copy and use information in their work that violates copyright laws. Students will be instructed that they should assume that all material they find in documentation is copyrighted and copying the information created by someone else is both morally and legally wrong.

- **Inappropriate materials or Language**

Students are responsible for the words they type in reports while using the computers in school. Profane, vulgar, or impolite language should not be used to communicate a story, a poem, or any report that is required of them from their teachers.

- **Privacy**

Program folders and files are created for each student while using an application in the Computer Lab. These folders/files are unique to each student. Students may only ‘Login’ or ‘Sign-in’ with their first name and the first initial of their last name. Students are not to login or sign-in a program using any name other than their own. Students are to respect their classmates and not attempt to read/write in the files of other students.

Return Signature Form to School

*I have read the Cornerstone Christian School **Computer Usage and Internet Policy** and understand the purpose of this policy. I will discuss and review the importance of this policy with my child.
I agree to comply with the terms that are stated in the policy and will be supportive of this important measure to protect the students of Cornerstone Christian School mandated under the "Children's Internet Protection Act."*

STUDENT NAME: _____

Parent Name: _____

Parent Signature: _____

Date: _____

***Students will not be permitted to use the school computers until this form is signed and returned to the School Office. Thank you for your cooperation.**

If you have used FACTS before, simply Sign In to manage your account.

If you are new to FACTS, click on the “Create a username & password” button to create an online account.

<https://online.factsmgt.com/signin/3L6P4>

(School Code: 6878)

For Help Signing up: with FACTS: **Phone Number: 866-412-4637**

Please note:

- July 1, there is a One-time Security fee of \$800.00
- Tuition payments start in August through May
- Students will not be considered fully registered until payment plan is in place.